



# Illawarra Venues Authority

## WASTE REDUCTION AND PURCHASING (WRAP) POLICY

SUBJECT: WRAP Policy

Policy No: IVA 003

*This Policy is under review*

ISSUE	ISSUE/REVIEW DATE	REVIEWED BY	APPROVED BY MANAGER	
		NAME	NAME	SIGNATURE
1	01/06/2003	Stuart Barnes	Stuart Barnes	Signature on File
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## 1. INTRODUCTION

The NSW Government is committed to reducing the quantity of waste going to disposal by at least 60%. This waste reduction target is consistent with worldwide trends and is designed to promote ecologically sustainable development by requiring more efficient use of scarce natural resources and minimisation of the environmental impacts of waste. The target requires government, industry and the community alike to seek out alternatives to waste disposal wherever possible.

## 2. WRAPP POLICY

The Premier announced the NSW Government's Waste Reduction and Purchasing Policy (WRAPP) in September 1997. The policy requires all state government agencies, including the Illawarra Venues Authority, to develop and implement a WRAPP plan to *reduce waste* in four scheduled areas:

- Paper products
- Office equipment and components
- Vegetation material; and
- Construction and demolition material.

It also requires that priority be given to *buying materials* with recycled content where they are cost and performance competitive.

WRAPP plans provide information on strategies each agency will undertake to reduce waste and increase purchases of recycled content products and provide data on:

- Total quantities of scheduled wastes being generated and recycled; and
- Total quantities of materials being purchased, which contain recycled content.

## 3. WRAPP PLAN

The Illawarra Venues Authority is committed to developing and implementing a WRAPP Plan at its facilities, and to reporting on progress. The plan will include strategies to reduce waste and increase purchases of recycled content products. Strategies will target key areas of activity such as:

- Inclusion of WRAPP principles in corporate plans and operational policies and practices
- Including contract specifications requiring the supply of recycled content products
- Improving waste avoidance and recycling systems
- Establishing data collection systems
- Increasing the range and quantity of recycled content materials being purchased
- Raising staff awareness about the WRAPP

## 4. WASTE REDUCTION

The waste reduction component of the WRAPP Plan requires that the Illawarra Venues Authority minimises the creation of waste, and that wastes they generate are separated for collection and recycling.

In developing its WRAPP Plan, the Authority will:

- Assess the nature and sources of waste
- Develop strategies for minimising waste, and the reuse and recycling of waste created.

## **5. PURCHASING**

The purchasing system is based on the concept of cost neutrality. That is, a recycled product must be listed for preferred purchasing only where it is no more expensive than the alternative product.

In addition, the system stresses the importance of product quality. In this regard, a recycled product must be listed for preferred purchase where it performs top a level equal to the alternative products.

This ensures that agencies purchase the 'environmentally preferred' item when it is cost and performance competitive with the non-preferred alternative. It also requires agencies to justify decisions made not to purchase recycled products, which must be based on evidence of inferior price, quality and performance.

Therefore, in developing its' WRAPP Plan, the Authority will:

- Assess current purchases of recycled products, materials and equipment
- Review its' product purchasing practices, standards and specifications to remove impediments to the purchase of preferred products
- Identify preferred products to be purchased under its new purchasing plans.

## **6. WRAPP REPORTING**

The Authority, like other Public Sector agencies in NSW, will biennially report progress in implementing its' WRAPP plan to the NSW Environment Protection Authority. In addition, a strategic summary will be included in the Authority's Annual Report.

The EPA Report will include the following:

- General information such as the number of staff, contact information, etc
- Progress in implementing strategies in the WRAPP plan
- Total quantities of scheduled wastes being generated and recycled; and
- Total quantities of materials being purchased, which contain recycled content.